**Job Description: Registered Nurse**

Reports to: Clinical Director

Department: Intra-op, pre-op, PACU

Exempt Status: non-exempt

**SS ASC Mission Statement**

Related to the SS ASC Mission Statement, in the performance of the respective tasks and duties, all employees are expected to:

* Perform their job to the highest degree of their ability.
* Perform morally and ethically and within the law.
* Keep the patient, and their well-being, at the center of all you do.

**Position Summary**

How You'll Make a Difference: Performs in the role of Registered Nurse in the intra-procedural area, providing IV Conscious Sedation and care for the patient, completing intra-op reports, and circulating cases as necessary.

**Key Responsibilities**

* Adhere to policies and procedures.
* Assist in training peers as requested.
* Communicate appropriate and timely information to patients, providers, family members, and peers in a positive, team oriented, and supportive manner.
* Complete patient charting accurately, concisely, and in a timely manner.
* Comply with cost containment practices, finding ways to increase efficiencies or effectiveness.
* Educate patients.
* Handle medical record completion, utilize technology.
* Maintain cleanliness of patient rooms and medical equipment.
* Observe all safety precautions and comply with all health and safety rules and procedures of the facility.
* Participate in in-service programs, staff meetings, quality assurance monitoring, etc.
* Perform other related duties as assigned
* Prepare equipment and assist physicians during examinations, treatments, procedures, and collections of specimens
* Proficiency in IV Sedation and patient monitoring
* Understand intra-procedural equipment, how it works and how to operate it.
* Provide safe, therapeutic, and high-quality direct patient care to patients by utilizing the nursing process and nursing diagnosis in a timely manner. Set appropriate priorities and act as a patient advocate.
* Safely, correctly, promptly carry out physician orders, documenting all activities.

**Qualifications**

Education:

Must be a graduate of an accredited school of nursing.

License:

Must hold and maintain current Wisconsin State RN license.

Experience:

Three years of surgical nursing experience is preferred.

Certification:

Must have and maintain current CPR certification. ACLS and BLS certification are required within one month of hire.

Knowledge/Skills/Abilities:

Maintain strict confidentiality.

Provide quality medical care and service.

Act as a member of a team, build and keep trust, and to treat all others with respect.

Must have exceptional communication and timely decision-making skills.

Must show empathy and patience, and remain composed under pressure, as appropriate.

**Work Environment/Physical Demands**

* Surgery Center setting

The physical demands represent those required to successfully perform the essential functions of this job.

* Lifting up to 20 lbs. and up to 50 lbs. on occasion.
* Extensive bending, standing, walking.
* Occasional sitting.

### ACKNOWLEDGEMENT:

This job description describes the general nature and level of work performed by the employee assigned to this position. It does not state or imply that these are the only duties and responsibilities assigned to the job. The employee may be required to perform other job-related duties as requested. All requirements are subject to change over time, with possible modification to reasonably accommodate individuals with a disability.

Employee Signature Date